

BylawsBylaws
Indiana Association of Historians

Article 1
Identification

Section 1.01. Name. The name of this organization is Indiana Association of Historians, hereafter referred to as the "Association."

Section 1.02. Purposes. The purposes of the Association are to furnish opportunities for persons within the state's historical community to become acquainted, to share research and ideas, to promote and strengthen the historical profession, and to encourage the pursuit of history by the general public.

Section 1.03. Principal Office. The address of the principal office of the Association shall be that of the Treasurer of the Association.

Section 1.04. Fiscal Year. The Fiscal Year of the Association shall coincide with the calendar year.

Article 2
Membership and Dues

Section 2.01. Membership. Membership is open to anyone interested in supporting the purposes of the Association. A person desiring membership in the Association may join by completing a membership form and paying membership dues. A person shall cease to be a member for failure to pay dues. Membership may be terminated by the Council for activities judged harmful to the purposes of the Association.

Section 2.02. Dues. The fee for dues shall be set from time to time by vote of the membership at the annual business meeting.

Article 3
Meetings

Section 3.01. Meetings. The annual business meeting of the Association shall be held in the first quarter of each year at a location and time determined by the Council. The Council shall determine the nature and schedule of all meetings and conferences sponsored by the Association.

Article 4
Officers of the Association

Section 4.01. Officers. The officers of the Association shall be elected by the membership at the annual business meeting. The officers consist of a President, a Vice President, a Secretary, and a Treasurer. The officers may, at the call of the President, constitute themselves as an Executive Committee and exercise all the powers of the Council during the intervals between meetings of the Council.

Section 4.02. Terms. The President shall serve for a term of one year, or until her or his successor assumes office, and shall not be eligible to succeed herself or himself. The Vice President, unless she or he becomes unavailable for the office, shall succeed to the office of President. The Vice President shall serve for a term of one year. The Secretary and Treasurer shall be elected for terms of three years each and shall serve no more than three consecutive terms.

Section 4.03. President. The President shall exercise general supervision over the affairs of the Association and shall preside at all meetings of the Association and the Council, unless this duty is delegated by the President or, in the incapacity or absence of the President, by the Vice President or another officer. The President shall discharge all duties that devolve upon a presiding officer. He or she shall be an ex officio member of all committees of the Association.

Section 4.04. Vice President. The Vice President/President-Elect shall perform all duties incumbent on the President during the absence or disability of the President. In the case of the unavailability of the Vice President, the powers and duties of the President shall be assumed by the Secretary, until such time as the Council shall appoint an Interim President to complete the unexpired presidential term.

Section 4.05. Secretary. The secretary shall keep an accurate record of minutes of all duly constituted meetings of the membership, the Executive Committee, and the Council, and shall fulfill all duties that naturally and usually fall to the Secretary. The Secretary shall maintain the active files of the Association and pass them on to the next Secretary in a timely fashion.

Section 4.06. Treasurer. The Treasurer shall have custody of all Association funds and shall keep or cause to be kept full and accurate accounts of all receipts and disbursements. The Treasurer shall deposit all money in such depository as may be designated for that purpose by the Council. The Treasurer shall furnish at meetings, or provide upon reasonable notice by any member, a statement of the financial condition of the Association. The Treasurer shall prepare and timely file on behalf of the Association any reports and returns as may be required from time to time to maintain the Association in good standing under federal and state laws.

Article 5 Committees

Section 5.01. The Council may from time to time create and dissolve standing and ad hoc committees.

Section 5.02. Standing Committees. The President of the Association, in consultation with other officers, shall appoint chairs of standing committees. The President in consultation with the chairs shall appoint members of the standing committees. The service of chairs and members shall be limited to three consecutive terms of two years each.

Section 5.03. Ad hoc Committees. The President of the Association, in consultation with other officers, may create ad hoc committees. The duties and length of service of members of such committees shall be determined at the time of formation.

Section 5.04. Nominating Committee. A Nominating Committee, appointed annually by the President in consultation with other officers, shall be composed of four members drawn equally from the general membership and from the Council, one of whom shall be designated by the President as chairperson. The Nominating Committee will meet in the fall of each year following the publication in the Newsletter of a request for members to suggest nominees. The Nominating Committee will proceed to draw up a slate of officers which will include a Vice President nominee, nominees for the Secretary and Treasurer positions if applicable, and nominees for at-large membership on the Council. The slate will be announced in the next Newsletter. The slate will be acted upon during the business portion of the annual meeting.

Section 5.05. Publications Committee. The Publications Committee shall oversee the editing of the newsletter and the creation of other publications as shall be assigned by the Council.

Section 5.06. Public Advocacy Committee. The Public Advocacy Committee shall serve as a liaison between the Association and public and private organizations or individuals in the support of history education, preservation, dissemination, or development.

Section 5.07. History Education Committee. The History Education Committee shall direct Association resources to the development and support of history education in the state.

Section 5.08. The Program Committee. The Program Committee has the responsibility of planning and executing the annual meeting of the Association.

Article 6 The Council

Section 6.01. Composition. The affairs of the Association shall be under the direction of a Council composed as follows: the President, Vice President, Secretary, Treasurer, chairs of Standing Committees, three at-large members, the immediate Past President, and chairs of ad hoc committees if deemed necessary by the President.

Section 6.02. Responsibilities. The Council shall meet twice annually. The Council shall adopt <U>such rules and regulations </U>as it deems necessary for the administration of its functions under these bylaws, including the organization and procedure of the Council and the duties and responsibilities of the Association's elected officers and appointees to committees. The Council, or the Executive Committee, shall approve all expenditures except minor day-to-day expenditures.

Section 6.03. Reimbursements. The Council members may be reimbursed for travel and actual expenses incurred by them attending Council meetings and performing other official duties on behalf of the Association at the direction of the Council.

Section 6.04 At-large Members. The at-large members of the Council shall number three and be drawn from the membership. The service of at-large members shall be limited to two consecutive terms of three years each. The Nominating Committee shall attend to the matter of choosing names to be acted upon at the annual business meeting. At the first election held under these bylaws three at-large members of the Council will be nominated and elected. The three individuals selected will draw lots for 1-, 2-, and 3-year terms.

Section 6.05. Vacancies. Any member of the Council may resign by notifying the President in writing. Any member of the Council may be removed by a two-thirds vote of the Council. A vacancy in the Council shall be filled by a qualified individual selected by the remaining Council members, if deemed necessary prior to the next election. The President may fill a vacancy temporarily by appointment until the position is filled by the Council. A President's resignation is to be submitted to the Vice President for transmission to the Council.

Article 7 Amendments

Section 8.01 Amendments. These bylaws may be amended by the affirmative vote of a simple majority of the members of the Association present at the annual business meeting, provided the amendment(s) has been previously passed by a majority vote of the Council and the membership of the Association has been given an opportunity to read and consider the amendment in advance of the business meeting.

Article 8
Dissolution

Section 9.01. Dissolution. In the event of the dissolution of the Association, all its assets remaining, after the payment of all debts and obligations, shall be distributed to such one or more organizations that have purposes and objects similar to those of this Association and are exempt from United States income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as the Council shall select, and if more than one, in such shares and proportions as determined by the Council.